

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
DECEMBER 27, 2016
TOWN HALL
3:30 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator
Rene Wood

Chairman Hawver called the meeting to order at 3:30 PM

Rene Wood was present to ask the Board if they would support a District Local Technical Assistance (DLTA) Grant application for a workshop, held by Berkshire Regional Planning Commission, regarding recreational marijuana. Discussion ensued. Selectman Smith moved to support a DLTA grant application for a recreational marijuana workshop and authorize the Chairman to sign the application, seconded by Selectman Petersen. The motion carried unanimously.

Ms. Wood then asked the Board if they would also support a DLTA grant application that would allow Berkshire Regional Planning Commission to find out what parameters are for bylaws regarding aviation. Discussion ensued. It was the consensus of the Board to discuss this DLTA grant application at a future meeting.

Administrator LaBombard asked Ms. Wood to investigate a percentage cap on tax exempt land. Ms. Wood stated that she would look into this and get back to Administrator LaBombard.

Administrator LaBombard explained that the Animal Control Officer cannot respond to calls during the night. She stated that one application has been received in response to the advertisement for an Assistant Animal Control Officer. Discussion ensued regarding the salary for an assistant. It was the consensus of the Board to have Administrator LaBombard discuss the position further with the Animal Control Officer.

Administrator LaBombard stated that Brian Palmer has submitted a letter requesting appointment to the Charter Review Committee. Chairman Hawver moved to appoint Brian Palmer to the Charter Review Committee, seconded by Selectman Petersen. The motion carried unanimously. Selectman Smith distributed the charge for the Charter Review Committee.

Administrator LaBombard stated that a letter had been received from Susan Butler requesting a meeting with herself and Nina Anderson to discuss the Hanlon case. Discussion ensued. It was the consensus of the Board to write Ms. Butler a letter stating that the court has made final judgement in the Hanlon case and it is the consensus of the Board that this matter is complete.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 4:00 PM

Respectfully submitted:

Alicia Dulin
Assistant to the Town Administrator

Documents reviewed at this meeting:
E-mail from Rene Wood Regarding DLTA Grant Applications
Part-time Animal Control Officer Application